## **School of Sport and Exercise Sciences**

Summary Assessment Number	NA
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## Hazard and Risk Assessment Summary (for research work)

Assessor	Michael Dunn	Location of Activity (list all locations)	Interviewers home, Interviewers place of work (private clinic room) + participants home (using Zoom)	Date of Assessment	19.01.2022
Supervisor (if not above)	Nicola Heneghan	Activity/Experiment Assessed (attach protocols)	Interviews for qualitative research		

	ASSESSMENT OF HAZARD AND RISK												ACTION REQUIRED																			
(1	ACTIVITY/HAZARD  ist only hazards from which there is a significant risk of harm under foreseeable conditions)	PERSONS AT RISK (See key)		ACTIVITY INVOLVES (See key)				RATING of H			CIKELIHOOD of HARM (See key)			G of H			of HARM			of HAF		of HARN			of HARM			of HARM			_	(For example: Is chemical/biological/manual handling/equipment risk assessment required; Is code of practice(COP)/standard operating procedures(SOP) required. Where risk assessments/COP/SOP exists please attach them)
1.	During interviews, participants may become emotionally distressed when discussing their thoughts and beliefs regarding their condition.	Pa	С	В	M	E	R	H	M	L	Y	Y Pr Po R			The interviews will be conducted by a GCP trained, HCPC licensed and practising senior physiotherapist. The researcher will act in accordance with CSP Standards of Professional Practice and UoB Guidance for conducting interviews remotely from home during this period. Participants will be informed that they are free to take a break at any time and reminded that their participation is voluntary and that they can choose not to answer questions or to stop the interview should they wish. The participant will be offered if they would like a family member present during the interview to ensure their own wellbeing. The researcher may also signpost participants to relevant support services (e.g. NHS services, Mind, Togetherall, Samaritans).																	
2.	Whilst undertaking interviews the participant may share with the researcher information which raises concern for their wellbeing. This may	Pa													In the case of concern for the participants health, the researcher, who is also GCP trained, HCPC licenced, and a practising senior physiotherapist in a busy NHS physiotherapy department, will implement an appropriate																	

	include concern for their physical health, mental health or physical safety.						
3.	Due to the ongoing pandemic, there is a risk of participants contracting Covid-19 as a result of participating in the interview.	Pa					
4.	There is a small risk of verbally aggressive or abusive communication from participants.	Pg					
Vir	tual Interview risks						
5.	The participant may share sensitive information through accidental screen sharing.	Pa					
6.	Privacy and confidentiality of the participant.	Pa					
7.	"Zoom bombing": leaked link to online video call and unwanted intrusion by an uninvited person.	Pa					

Supplemental material

course of action in agreed by one of the study co-authors. This may involve signposting to healthcare services. In the case of concerns for the physical safety of the participant or other members of the public, information may be reported to the police without the participants consent if it is apparent that health and wellbeing of the participant or members of the public may be at risk.

In order to negate this risk, interviews will be conducted remotely via video.

In this case. the researcher will employ communication strategies which will include exercising polite, calm, respectful and non-argumentative communication styles. If this is not successful, the researcher will inform the participant that they are going to end the call. If this is successful, the participant will be asked if they would like to continue the interview.

Screen sharing options will be disabled by the researcher.

The participant will be advised on a selection of appropriate locations from which to conduct their interview, researchers will be alone when conducting interviews, no personal information or data will be shared through the video platform.

The date and time of the video will be shared only via secure email and the link will be shared with only the research participant, all video calls will be secured with a

Manual Hazard e.g. trip

Equipment hazard

Radioisotope

hazard

Ε

L

Low

S Staff

С

Pu

Υp

Contractor

Young Person

Patient/Experimental subject General Public

New/Expectant Mother

Visitor

8. There is a risk of participants s utilising the researchers video contact information for non-st related purposes.	platform	Pg						strong password which will be shared with only the research participant via a separate and secure email, interviews will only be conducted on sponsor approved ar secured platforms, the researcher will use the "waiting room" option when setting up video calls to gate keep the interview, video calls will be locked once the participant has joined preventing uninvited people from joining, settings will be set to have only microphones on with videos off when joining the meeting.  The researcher will use a generic profile created for the sole purpose of performing this research project which wi be deleted upon completion.
Key PERSONS AT RISK  Ug Undergraduate Pg Postgraduate	C Chemi B Biologi	r INVOLVES cals ical fluids/material	RISI H M	K RATING High Medium	I N	Very High pable	<u>Ү</u>	RISK SIGNIFICANCE  Y Pr Po R  = Significant risk

Ро

R

Possible

Remote

GUIDANCE FOR WRITING THIS ASSESSMENT CAN BE FOUND HERE

X = Insignificant risk

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